



# GERMAN CLUB CAIRNS

ABN 15736209314

57 Winkworth Street  
WESTCOURT

✉ PO Box 171  
Cairns QLD 4870

☎ (07) 4051 3925  
0424 256 772

www [www.germanclubcairns.com.au](http://www.germanclubcairns.com.au)  
@ [info@germanclubcairns.com.au](mailto:info@germanclubcairns.com.au)

## HIRE AGREEMENT

**Privacy Notice:** We are collecting your personal information in accordance with the Information Privacy Act 2009 (Qld) to administer this agreement. The information will only be accessed by us. Your information will not be given to any other person or agency, unless we are required or authorised by law to do so

### Name of Venue

German Club Cairns

### Address

57 Winkworth Street, Bungalow, Q 4870

### Our Name

Item 1. German-Austrian-Swiss Association of FNQ Inc.

### Item 2. Our Address and Postal Address

P O Box 171, Cairns QLD 4870

### Our Contact for Notices

Person/Position: Lotte Bullerjahn, Secretary

Address: C/- 57 Winkworth Street, Bungalow, Q 4870

Telephone Number: 0424 256 772

Email: [info@germanclubcairns.com.au](mailto:info@germanclubcairns.com.au)

### Our second contact for Notices during school holidays

Person/Position: Marcel Stammeier, President

Address: C/- 57 Winkworth Street, Bungalow, Q 4870

Telephone Number: 0409013627

Email: [president@germanclubcairns.com.au](mailto:president@germanclubcairns.com.au)

### Your Name

### Your Address

### Your Contact for Notices

Person/Position:

Address:

Telephone Number:

Email:

### Description of Premises

Club Room, Toilets and Outside area only. (No entry to bar or kitchen)

### Purpose (Birthday, Church service, Party, Dinner, Wedding, Meeting, Professional Development, Club etc)

### Event start date

--

Hire end date (for weekly hire) Leave blank for single use/event.

--

Number of Guests (Min 35, Max 100)

--

Time access is required

--

Function start time

--

Function end time

--

Room set up/Tables

--

Fee (inclusive of GST and inclusive of Outgoings)

Amount Payable:	Payment Time/s:	Method of Payment:
-----------------	-----------------	--------------------

Do we require a Security Bond?

Yes/No	Amount Payable:
--------	-----------------

Cleaning

We are responsible for the cleaning of the Premises at your cost and this cost is included in the Hire Fee.	Yes
---	-----

Will liquor be consumed, supplied, or sold at the Premises?

Yes/No	If Yes, Show German Club Approval has been obtained, where applicable.
--------	--

Execution

<b>Our signature</b> _____ Signature of Secretary <b>Lotte Bullerjahn</b> Name of Secretary	<b>Execution Date</b>  / /	<b>Witness</b> _____ Signature of Witness _____ Name of Witness
<b>Your signature</b> _____ Signature _____ Full Name The person signing warrants that they have authority to sign this agreement for you.	<b>Execution Date</b>  / /	<b>Witness</b> _____ Signature of Witness _____ Name of Witness

Hire Calculator

## Venue

Room		
Room hire includes staffed full bar at set German Club Cairns Prices (see special conditions below).		
Hire Fee (Private event) Standard hours (4-10:30pm)	\$300	
Hire Fee (Public event) Standard hours (4-10:30pm)	\$400	
Extended hours (10:30pm-12 midnight)	\$100	
Table Cloths	\$100	
Decoration (Theme)	\$100	
Cleaning Fee	Included in hire price.	\$0
Security Charge	Two (2) security officers for the duration of the event subcontracted professionally.	
<b>VENUE SUBTOTAL</b>		<b>\$</b>

## Catering

Bar			
Bar service	Standard club prices apply.	NA	
Juice	\$5 per jug		
Water	Free	\$0	
Meals	Price per serving	Number of serves	Meals cost
Roast Pork	\$16		
Roast Beef	\$16		
Sausages	\$12		
Goulash	\$16		
Platters (for 10)	\$55		
Vegan (Pasta Neopolitana)	\$10		
Gluten Free (Sausage and chips)	\$10		
Other Special requests (negotiated)	Pork Knuckle \$25 Beef Rouladen \$19		
Children's: Nuggets and chips	\$7		
Children's Bowl of Chips	\$5		
Coffee	\$5		
Cake	\$5		
Dessert (ice cream and raspberries)	\$5		
Slices and biscuits platter (Meetings)	\$15		
Fruit platter (Meetings)	\$15		
Corporate Christmas Party (includes platter/10 PAX, first drink, decoration, hosted dance music 50+ guests)	\$35 pp	(minimum 50 PAX)	
Independent Catering	Professional service only permitted, no use of club kitchen. At hirer cost.		\$0
<b>CATERING SUBTOTAL</b>			<b>\$</b>

## Entertainment

Music		
Music system and microphone For your own music input	\$50	
Data projector and screen	\$200	
Hosted Music*	\$300	
Floorshow package**	\$600	
Temporary permit (Noise)		
Hirer provided live music	Name of entertainer hired: Contact number:	
<b>ENTERTAINMENT SUBTOTAL</b>		
<b>EVENT TOTAL</b>		
<b>DATE REQUIRED:</b>		<b>20% DEPOSIT</b>
<b>DATE REQUIRED:</b>		<b>30% DEPOSIT</b>
<b>DATE REQUIRED:</b>		<b>FINAL PAYMENT</b>

## DEFINITIONS

\* Hosted Music: (Theme background music on arrival and dinner service, hosted participation 7-9:30pm, dance music until end.)

\*\* Floorshow package: Theme background music on arrival and dinner service, host 7-9:30pm including audience involvement, German Club Cairns Alpine Dancers floorshow x2

## SPECIAL CONDITIONS

- The hirer will not allow more than 100 persons to access the hired premises at any time.
- The hirer shall access the premises only through the front entry of the premises.
- You must not cause or allow any damage to the premises. In case of accidental damage, you must notify us immediately. You may be liable for any damage to the premises.
- Advertising may only be displayed or published with our permission and approval.
- The premises cannot be used for any illegal purposes or, in our opinion, objectionable purpose. You must not cause a nuisance, or interfere with the reasonable peace, comfort or privacy of other uses of the premises or neighbours of the club. You must take all reasonable precautions to avoid fire and health hazards and ensure that you, your participants, invitees and visitors do not smoke at any time on the premises.

## PRIVATE AND PUBLIC EXCLUSIVE FUNCTIONS

- 20% deposit is required within two months of the booking. This is non-refundable.
- 30% deposit will be required one week from. Should the event be cancelled from this time, no deposit is refundable.
- Final 50% (full) payment is required by close of business on the day before the event commences.

## RESPONSIBLE SERVICE OF ALCOHOL

- The bar may only be staffed by accredited German Club Cairns trained members. At least one will hold a RSA (Responsible Service of Alcohol) certificate and have the authority of the club to refuse service in line with legislation.
- Your guests must not consume alcohol outside of the German Club Cairns, 57 Winkworth Street, and caution should be taken when guests depart the function to ensure this does not occur.
- You are responsible for allocating a nominated person at the main entry reminding guests of the no alcohol outside the venue policy, and also place signage at all exit doors.
- The above named hirer is responsible for the behaviour of all persons at the function and agrees to keep such behaviour under control, keeping in mind the neighbours of the German Club Cairns. The German Club Cairns staff member may require the event coordinator (hirer) to eject guests for inappropriate behaviour.
- Last bar service is usually 10pm and the venue closes at 10:30pm. An extension to midnight is possible by negotiation.
- In line with legislation, no shots or spirits can be served after midnight if there is an extended licence.
- Absolutely no alcohol must be brought in to the venue. Failure to adhere to this requirement may result in ejection or termination of the event.
  1. In case of detection of private provision of alcohol, the hirer will be provided with one warning and the opportunity to correct the situation.
  2. If this requirement is not adhered to within 15 minutes or another breach is detected, a second and final warning will be issued and must be immediately complied with.
  3. Should further instances be detected, the event will be terminated.

Failure to adhere to the above conditions will result in forfeiture of bond monies.